

Junior Engineer

Location

Vithhlapur, Sanand, Kadi

Industry

Industrial Infrastructure / Real Estate Development

Reports To

Directors / Projects Head

Key Responsibilities

- Site Supervision & Execution: Monitor day-to-day construction activities, ensuring all work aligns with structural drawings and quality standards.
- Project Documentation: Assist in generating Daily Progress Reports (DPRs), tracking project schedules, and updating material logs.
- Quality & Safety Compliance: Conduct routine QA/QC checks on construction materials and ensure on-site workers strictly follow safety protocols.
- Billing & Quantity Estimation: Help prepare Bill of Quantities (BOQs), take site measurements, and verify contractor bills.
- Coordination: Act as the liaison between site contractors, subcontractors, architects, and senior project managers.
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Required Skills & Qualifications

- Education: Bachelor's degree (B.E./B.Tech) or Diploma in Civil Engineering.
- Technical Software: Foundational knowledge of AutoCAD and proficiency in MS Office (especially Excel). Exposure to project planning tools like MS Project or Primavera is highly desirable.
- Core Competencies: Ability to read structural blueprints, basic understanding of surveying, and strong communication and problem-solving skills.